

**North Brunswick Public Library
Board of Trustees Meeting Minutes
May 18, 2022**

Location: Board Meeting was held virtually via Zoom

Attendance:

Trustees: Bruce Trattler, Alberta Paladino, Susan Mitchell, Melanie Paccillo, Ann Rosenzweig, Matt Almeida, John Willard

Trustees Not Present: Christine Braccino

Town Council Liaison: Dr. William Lopez (Not Present)

Library Staff: Zoltan Braz (Library Director), Anna Shifton (Senior Librarian)

Call to Order

At 7:05 P.M., with a quorum present, Mr. Trattler, President, called the meeting to order. He asked if proper notice of the meeting was given as required by the New Jersey Sunshine Laws. Mr. Braz, Library Director, confirmed that proper notice was given.

Minutes of January 19, 2022 Board of Trustees Meeting

A motion was made to approve the minutes of the January Board of Trustees Meeting

Motion: Ms. Paccillo

Second: Ms. Mitchell

Approval: Unanimous

Correspondence

Mr. Braz shared that there was the following correspondence:

- A patron wrote to express their gratitude for the Mindfulness Meditation program the library held.
- A patron wrote to express their gratitude for the Getting into College program the library held.
- A patron wrote to express their gratitude for the Read to a Therapy Dog program the library held.
- A patron expressed interest in including the library in their Eagle Scout project.
- The library was asked to host the Art Pop machine again this summer.
- The coordinators of the library's Girls Who Code chapter wrote to announce their graduation and introduce the next year's coordinators.
- Two patrons wrote to the mayor's office regarding the closure of the library and the emails were forwarded to the library.

Payment of Bills

A motion was made to approve the payment of the February 2022, March 2022, April 2022, and May 2022 bills.

Motion: Ms. Mitchell

Second: Ms. Paccillo

Approval: Unanimous

Treasurer's Report

April's Treasurer's Report was submitted to the board review. No items of note.

Statistical Report

April's Monthly Statistical Report was not submitted to the board for review due to the current closure of the library building.

Director's Report

The May Director's Report was submitted to the board for review. Mr. Braz shared updates on the repairs being done to the building including -

- A description of the events that occurred on the night of the accident.
- A description of the damage caused by the accident.
- A description of the remediation and repair work already completed.
- A description of the repair work still pending and an estimated timeline for its completion..
- A description of the work being performed by the library's staff during the closure.
- A description of the services and resources available to the public during the closure.

Committees' Reports

Personnel and Salary

Mr. Braz reported that the library's Building Maintenance Worker and Library Associate have resigned. He also reported that the library has hired a Library Associate and a Library Assistant.

Contract Negotiations

Mr. Braz reported that the union has submitted their proposals to the library.

Budget and Finance

Mr. Braz reported that he and the library's account clerk are in the process of preparing the library's new budget.

Building and Grounds

See the Director's Report.

Friends of the Library

Mr. Trattler shared that the Friends held their annual book sale and would be meeting on May 23, 2022. The results of the annual library book sale is expected to be discussed.

Fundraising

Mr. Almeida shared that the Foundation met and they are waiting for the library to reopen and the trustees to decide on a plan of action for the library building.

Strategic Plan

No updates to report.

Capital Planning

No updates to report.

Old Business

- The trustees discussed the library's mask mandate that is still in effect. The discussion was tabled until the June meeting.

New Business

The trustees discussed the library's commitment to intellectual freedom. Mr. Braz will prepare a statement to be posted on the library's website.

The trustees tabled the discussion of the Board's commitment to a new or renovated library building until the June meeting.

The trustees voted on a resolution to hire Ms. Vijayalakshmi Rameshkumar

Motion: Ms. Paccillo

Second: Ms. Mitchell

Approval: Unanimous

The trustees voted on a resolution to hire Ms. Kyra Stevko

Motion: Ms. Paccillo

Second: Ms. Mitchell

Approval: Unanimous

Public Hearing

No public in attendance.

Announcements

Mr. Braz shared that the Scotch Plains, Fanwood, and Cranford public libraries will be joining LMxAC.

Mr. Braz shared that the trustees' membership in NJLTA had been renewed.

Mr. Braz shared that registration for the 2022 NJLA Conference had begun.

Mr. Braz shared that the trustees should have received and completed their annual Financial Disclosure Statements.

Adjournment

A motion was made to adjourn meeting at 7:57 P.M.

Motion: Ms. Mitchell

Second: Mr. Almeida

Approval: Unanimous

Meeting minutes submitted for approval by Zoltan Braz, Library Director