

**North Brunswick Public Library
Board of Trustees Meeting Minutes
July 19, 2022**

Location: Meeting held in library children's section

Attendance:

Trustees: Christine Braccino, Susan Mitchell, Melanie Paccillo, Alberta Paladino (via Zoom), Ann Rosenzweig, Bruce Trattler, John Willard

Trustees Not Present: Matt Almeida

Township Council Representative (not present): Dr. William Lopez

Library Staff: Zoltan Braz (Library Director), Anna Shifton (Senior Librarian)

At 7:06 P.M., with a quorum present, Mr. Trattler, President, called the meeting to order. He asked if proper notice of the meeting was given as required by the New Jersey Sunshine Laws. Mr. Braz, Library Director, confirmed that proper notice was given.

Minutes of June 15, 2022 Board of Trustees Meeting

A motion was made to approve the June board meeting minutes.

Motion: Mr. Willard

Second: Ms. Mitchell

Approval: Unanimous

Correspondence

Mr. Braz shared that there was one correspondence from a neighbor of the library building requesting the library trim its bushes. Request was addressed.

Payment of Bills

A motion was made to approve the payment of July bills.

Motion: Ms. Paccillo

Second: Ms. Braccino

Approval: Unanimous

Treasurer's Report

The Treasurer's Yearly Report (7/1/2021-6/30/2022) and Treasurer's Report as of 6/30/2022 were submitted to the board review. No items of note.

Statistical Report

Mr. Braz shared the Statistical Report as of 6/30/2022 with the board for review. Ms. Shifton shared that she is developing an initiative for after the summer to focus on increasing library card holdership.

Director's Report

The July Director's Report was submitted to the board for review, and included update on the activities related to completion of repair work and library's reopening on July 11, 2022. Mr. Trattler thanked Mr. Braz, Ms. Shifton and the library staff for their work during the library's recovery period.

Committees' Reports**Personnel and Salary**

No updates to report.

Contract Negotiations

Mr. Trattler shared that he is in midst of scheduling meeting with union to commence contract negotiations.

Budget and Finance

Mr. Trattler shared that he and Mr. Braz met with the Township Council to review the library's new budget for 7/1/2022 thru 6/30/2023. No items of note.

Building and Grounds

Mr. Braz provided update on Buildings and Grounds in his July Director's Report.

Friends of the Library

Mr. Trattler shared that Ms. Cheryl McBride has resigned from the role of organizer for the Friends of the Library annual book sale.

Fundraising

Ms. Braccino shared that the foundation board's next meeting is beginning of August.

Strategic Plan

Ms. Braccino shared that she, Mr. Braz and Ms. Shifton will resume work on the strategic plan now that the library's recovery has been completed.

Capital Planning

In follow-up to the Capital Planning Committee's 6/14/2022 meeting with Mayor Womack to discuss the library's building space options and funding, Ms. Paccillo shared that she will be meeting with Mayor Womack and the town's business administrator to start exploring fundraising options for new library building.

Old Business

No items.

New Business

No items.

Public Hearing

No public in attendance.

Announcements

Mr. Trattler requested of the board if the August 17, 2022 board meeting can be rescheduled to August 16, 2022. The trustees agreed to the change.

Adjournment

A motion was made to adjourn meeting at 7:40 P.M.

Motion: Ms. Rosenzweig

Second: Ms. Mitchell

Approval: Unanimous

Meeting minutes submitted for approval by Christine Braccino, Board Secretary